

Report Pertaining To The  
Fighting Against Forced Labour and  
Child Labour In Supply Chains Act (the “**Act**”)

**Introduction**

This report is provided by **CAA Atlantic Ltd**, on behalf of itself and its wholly-owned subsidiary CAA Atlantic Services Limited. This report covers the financial and calendar year 2023.

**About the Organization**

CAA Atlantic Ltd is a non-profit membership-based organization first established in 1913. CAA Atlantic provides a wide range of offerings to its membership (each a “**Member**”) in the four Atlantic Provinces, including, but not limited to, roadside assistance, insurance products, travel services, member savings and consumer advocacy.

The organization is part of a Federation of CAA Clubs across Canada, accredited under the CAA National standards, and is governed by an independent Board of Directors.

**CAA Atlantic’s Code of Conduct**

CAA Atlantic currently has approximately 200 employees. Employees and the Board of Directors are required to understand and comply with the CAA Atlantic Code of Conduct and its related policies that reflect the expectations of our employees at CAA Atlantic. Employees acknowledge that they understand and will comply with the Code of Conduct annually. At this time, no specific employee training has been provided with respect to forced labour or child labour. CAA Atlantic will examine the need for role-specific training.

CAA Atlantic’s Code of Conduct identifies CAA Atlantic’s commitment to complying with all provincial and federal laws and promoting a workplace free of discrimination in alignment with Human Rights legislation. In its Code of Conduct, it is clearly stated that if an employee or Board Member believes something isn’t aligned with our Code of Conduct, they can notify the Board Chair, President & CEO, and/or the Vice President, People & Culture. All complaints will be properly investigated and addressed if not aligned with its Code of Conduct.

**Products, Services & Supply Chains**

The majority of the CAA Atlantic’s offerings are services such as emergency roadside assistance, or intangible products such as travel services or insurance.

CAA Atlantic sells some retail products. These are typically items such as luggage, travel accessories and vehicle batteries. Generally, these are purchased from Canadian suppliers and vendors. The sale of these products comprises a very small fraction of total revenue.

CAA Atlantic purchases vehicles and consumables for fleet and general operations from North American suppliers. The organization also purchases promotional items and office supplies from local and regional suppliers.

At this time, CAA Atlantic has no formal purchasing or supply chain function or professional expertise in-house and has conducted no formal review of its supply chain with respect to this legislation. CAA Atlantic will review any opportunities to make changes related to its existing practices and policies.

**Measures to Address Forced or Child Labour Practices**

As CAA Atlantic has not identified concerns or events of forced labour or child labour, no steps have been taken in this regard and no measures have been taken to remediate the loss of income related to this activity.



**Assessing Effectiveness**

CAA Atlantic monitors compliance with the Code of Conduct and other related policies.

CAA Atlantic will monitor the current and new applicable laws and regulations and mitigate any risks that are found.

**Attestation**

In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report for the entity or entities listed above. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed above

 <p>Michael Grandy Vice President, Finance &amp; Risk CAA Atlantic Date: May 31, 2024</p>	 <p>Dawn Dalley President &amp; CEO CAA Atlantic Date: May 31, 2024</p>
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